

The First Presbyterian Church of Dearborn



Annual Meeting of the Congregation and Annual Report for 2021

February 13, 2022



Our Mission Statement

We glorify Christ by being and making disciples who share God's love,
seek His truth, and serve His world.



Table of Contents

Agenda.....	4
Clerk of Session Reports	5
Annual Congregational Meeting Minutes Sunday, February 21, 2021.....	5
Annual Congregational Meeting Minutes Sunday, March 14, 2021.....	7
Roll of the Church Triumphant - 2021	10
Membership Report as of December 31, 2021.....	10
Interim Pastor's Report.....	10
Session Committees Reports.....	11
Christian Education Annual Report.....	11
Finance Committee Annual Report	13
Business Administrator's Annual Report.....	14
Endowment Fund Annual Report.....	15
Nominating Committee Annual Report.....	16
Outreach and Mission Annual Report.....	17
Singles Outreach and Renewal (SOAR).....	18
ChristNet.....	19
Diaper Ministry.....	19
Peru Mission.....	20
Personnel Committee Annual Report.....	20
Property Committee Annual Report.....	21
Music Ministry/Worship & Arts Annual Report - 2020.....	21
Deacon Board Annual Report.....	23
Deacon Service by the Number.....	24
Parish Nurse Health Ministry.....	24
2021 Financial Summary and 2021 Approved Budget.....	26

Agenda

The First Presbyterian Church of Dearborn

Annual Meeting Sunday February 13, 2022

Call to Order and Opening Prayer

Rev. Jim Faile

Establish Quorum and appoint Secretary

Rev. Jim Faile

Report of the Clerk of Session

Elder Carole Higgins

Roll of the Church Triumphant

Elder Carole Higgins

Action Items

Nominations for Elders, Deacons, and the Nominating Committee at large members

Report of the Interim Pastor

Report of Session Committees

Report of the Board of Deacons

Meeting of the Corporation

Report of the Treasurer

Unfinished Business

New Business

Adjourn with Prayer

Clerk of Session Reports

The First Presbyterian Church of Dearborn Called Annual Congregational Meeting Minutes Sunday, February 21, 2021

The called annual meeting of the congregation of the First Presbyterian Church of Dearborn convened on Sunday, February 9, 2020 at 10:55 am in the sanctuary immediately following morning worship. The meeting was called to order and opened with prayer by Rev. Fran Hayes. The Clerk of Session, Carole Higgins, attested to a quorum.

The Clerk, Carole Higgins, reviewed the Membership Report. We had 363 active members as of January 1, 2021 and 353 active members as of December 31, 2021. There were no new members, 3 members transferred and 7 members passed into the Church Triumphant. (The Roll of the Church Triumphant will be read after the active items.)

ACTION Items brought from Session, presented by Shereen Lind:

1. Amendment to the Bylaws: Article 2, Section 1: a paragraph 3, or C, to be added: The Congregation, Session, Deacons, or committees may meet face to face, by electronic means, or a combination of electronic and face to face means provided all members have reasonable notice of the electronic meeting and the ability to discuss and vote on business items. The quorum for such a meeting is the same as stated elsewhere in these Bylaws. There was no discussion. **APPROVED**

2. Motion to ratify all previous virtual meetings, and the word states, all actions taken at virtual meetings of the aforementioned bodies held previous to the adoption of this provision are hereby ratified in full. There was no discussion. **APPROVED**

Report of the Nominating Committee presented by Nancy Slanec:

Nominees:

Board of Deacons: (Class of 2023) Dorinda Hughes

Session: (Class of 2022) (1 yr.) Bunny Barr, (Class of 2023) Jeremy Hughes

Nominating Committee: (Class of 2022) Anne Witkowski, (Class of 2023) Rebecca Scott

There were no nominations from the floor.

ACTION: Motion by Sue Smith to approve these nominations. Seconded by Bob Missler. **APPROVED**

Rev. Fran Hayes extended the thanks of the congregation to these officers for their willingness to serve.

The Role of the Church Triumphant for 2020 was read. It included:

Robert Brinton

Marsha Baumgartner

Beverly Fisher

Marilyn Joachim

Luz Reiter

Dottie Riga

Dorothy Wright

Reverend Fran Hayes reviewed points of her minister's report.

Reports of the following Committees were published in the Annual Report.

- Christian Education Ministries
- The Investment Sub-Committee
- Finance Committee
- Nominating Committee
- Outreach and Mission Committee
- Personnel Committee
- Property Committee
- Music Ministry/Worship and Arts Committee
- Board of Deacons

There was a request by Rev. Hayes for questions regarding the reports. There were none. She stated a reminder that if anyone has any questions, please contact the appropriate committee involved.

The ecclesiastical meeting was suspended for the Corporation Meeting at 11:10 am. Matthew Higgins moved to suspend the ecclesiastical meeting and proceed with the Corporation meeting, seconded by Dave Young.

Corporation Meeting:

Item of business: On February 3, 2021, Session elected the following slate of officers:

Corporate Election of Officers

- President-Jan Witkowski
- Vice President- Joel DeHamer
- Treasurer- Cathy Stormzand
- Secretary and Resident Agent-Jim Barber

Motion to adjourn Corporation Meeting and resume ecclesiastical meeting by Sue Smith, seconded by Matt Higgins at 11:15 am. APPROVED

The Treasurer's Report was reviewed by Cathy Stormzand.

The Presentation of the 2021 Financial Report was given by Cathy Stormzand.

There were two questions; one on maintenance reserves and one on the per capita per member. Cathy answered the first and told us the next newsletter will explain the per capita assessment (estimated at \$35-40 per member).

There was a motion to adjourn this meeting by Matt Higgins, seconded by Dave Young. As there were no objections, the meeting was adjourned with prayer by Rev. Fran Hayes at 11:25 am.

Respectfully submitted,

Carole Higgins, Clerk of Session

Minutes of Annual Congregational Meeting 2.21.21

**The First Presbyterian Church of Dearborn
Called Special Congregational Meeting Minutes Sunday,
March 14, 2021**

The called annual meeting of the congregation of the First Presbyterian Church of Dearborn convened on Sunday, March 14, 2021 at 10:50 am in the sanctuary immediately following morning worship. The meeting was called to order by Rev. Fran Hayes.

LITANY AND PRAYERS (Adapted from BCW) - [Shereen Lind](#), [Dave Young](#), and Pastor Fran

Presence of a Quorum Determined by Clerk of Session, Carole Higgins. Letter from Pastor Chris Thomas – read by [Kevin Watts](#)

Motion for Action by the Congregation: Dissolution of Pastoral Relationship - Cathy Stormzand made some introductory comments and brought forth the motion from Session to dissolve the pastoral relationship with Rev. Chris Thomas.

She reviewed steps that have been taken in making this motion and the specific points of this dissolution.

Cathy Stormzand moved the motion for dissolution, needs no second. Discussion ensued from several congregational members.

Consideration of the motion and vote

ACTION: motion for dissolution: 32 aye 11 opposed
48 ayes, 18 opposed.

APPROVED

Bob Missler moved to adjourn, seconded Adjournment with Prayer

– Pastor Fran: 11:20 am Blessing and Charge – Pastor Fran

[Reminder: We're still not out of the woods with the virus yet, and we still have safety protocols in place to keep everyone healthy. So, please, don't cluster in groups in the sanctuary or narthex. It's safer to visit outside, at a safe distance.](#)

POSTLUDE – Brenda Ferguson

**DISSOLUTION OF PASTORAL RELATIONSHIP BETWEEN
REV. CHRISTOPHER S. THOMAS AND
FIRST PRESBYTERIAN CHURCH DEARBORN**

We, the members of the Session and the congregation of First Presbyterian Church of Dearborn (FPCD) request dissolution of the pastoral relationship with Rev. Christopher S. Thomas for the following reason and on the following terms:

Submission of Resignation and Date of Separation

Effective February 28, 2021, Rev. Christopher S. Thomas has resigned from his position as Senior Pastor, First Presbyterian Church of Dearborn ("FPCD"). Session and the congregation are grateful to God and Rev. Thomas for his service as pastor at FPCD. We accept Rev. Thomas' resignation and wish him and his family well in their future endeavors. All pastoral duties have ceased effective February 28, 2021. The congregational meeting will take place on March 14, 2021.

All compensation and monies due Rev. Christopher S. Thomas from FPCD as of February 28, 2021 have been paid, with the exception of one week's pay for accrued but unused vacation and one outstanding expense reimbursement which will be paid on March 15, 2021 with the regular payroll. No other monies are due and payable to him for the period ending February 28, 2021. In addition, Rev. Thomas has returned all FPCD property (e.g., equipment, keys, etc.).

Promissory Note between Rev. Christopher S. Thomas and FPCD

Rev. Christopher S. Thomas and Stacy Thomas have a \$20,000 loan with FPCD. This loan is secured by a mortgage on Rev. Thomas' primary residence. Technically Rev. Thomas' resignation constitutes an "immediate default" under the promissory note dated February 24, 2012 (assigned to FPCD April 15, 2016) under paragraph 6.A.3 Voluntary termination of employment of Borrower by Lender. This default prompts the accrual of interest at the rate of 10% per annum and that the principal, plus interest to be immediately due and payable to FPCD.

However, Session and the congregation of FPCD will not increase the interest rate from 0% per annum for the period of one year, nor will the principal balance of \$20,000 be due for one year. Any remaining principal and accrued interest shall be due and payable March 1, 2022. This action does not preclude FPCD from exercising its rights under the remaining default events should one occur, or waive any other right FPCD may retain under the note or otherwise. Rev. Thomas is responsible for the income tax consequences, if any, arising out of the one-year forestalling of interest rate increases and/or principal balance due date.

Salary Continuation

First Presbyterian Church of Dearborn will continue to pay Rev. Thomas his salary and Board of Pension Premiums, minus applicable taxes and other authorized withholdings, for the two months immediately following the date of dissolution. No further monies or compensation shall be paid after the payroll period ending April 30th, 2021.

The First Presbyterian Church of Dearborn
Annual Report for 2021

Salary continuation payments will be paid only if Rev. Thomas signs, and does not revoke, the attached waiver of right to pursue legal action.

Salary continuation benefits will be discontinued at any time before April 30, 2021 should he receive another call for full-time employment.

Rev. Christopher S. Thomas date

Clerk of Session, First Presbyterian Church Dearborn date

Date Approved by the Congregation _____

Committee on Ministry Representative date

Date Approved by congregation _____

Signed by Clerk _____

Date Approved by COM _____

Date Approved by Presbytery _____

Copies to: Rev. Christopher Thomas, Executive Presbyter, Clerk of Session, Moderator of COM, Stated Clerk of Presbytery

The First Presbyterian Church of Dearborn
Annual Report for 2021

Roll of the Church Triumphant - 2021

Ruth Yates	November 12, 2020
Betty Brown	January 1, 2021
Johnston Cummings	January 16, 2021
Marion Holowaty	January 21, 2021
Dee LaPointe	March 21, 2021
Alan Brailsford	April 26, 2021
Richard (Dick) Simpson	April 27, 2021
David Whitehouse	May 16, 2021
Pauline Fink	May 26, 2021
Caroline (Carrie) Bristol	June 8, 2021
Margaret Engstrom	November 4, 2021
Dorothy Cachow	November 5, 2021
Carol Speier	November 28, 2021
Isabella Blair	December 5, 2021
Albert Ebi	December 28, 2021

Membership Report as of December 31, 2020

354 Members

Interim Pastor's Report – 2021

Grace, mercy, peace and all good blessings to all here at First Presbyterian Church of Dearborn. I have had the honor of serving as Interim Pastor as of May 1, 2021. A number of pastors have graced these halls, most recently Stated Supply Rev. Fran Hayes, who stepped in as Pastor Chris Thomas took time away to discern his call.

The task of an Interim is, of course, to prepare the congregation to seek and welcome the next called pastor; as you know it is not a simple process, but when done correctly brings to you the minister Christ calls. The call process in the Presbyterian Church (USA) can take up to two years. An overview of the process was presented at the January 23rd Town Hall Meeting (a copy of the materials presented is available).

In the meantime, the Interim handles the usual pastoral duties; worship, sacraments, weddings and funerals, visitation, moderating session, supervising staff and so on.

It is no secret that the past year (or longer) has been challenging, what with the called pastor leaving and abrupt staff changes, not to mention the constantly changing demands of dealing with the COVID-19 pandemic.

The First Presbyterian Church of Dearborn Annual Report for 2021

I recognize and thank the FPC staff who have worked faithfully; Director of Music Brenda Ferguson, Financial Secretary Karen Fuller, CE Coordinator Emily Kaltz, Parish Nurse Chris Mayer, Custodian Wendy Palmer, Office Administrator Jennifer Taub (hired November 1, 2021), Pastor Emeritus Don Wright, and Volunteer Coordinator Nancy DeHamer who served a most important role in the transitions these past months.

I also recognize and thank the dedicated Elders, Deacons, Committee members, Tech Crew, musicians and singers, teachers and youth advisors, office volunteers, and all who give so much time, talent, and treasure to the life of faith here in this Body of Christ. For there are many parts, but one body.

The following reports give but a glimpse of what God has done and is doing here, please consider them carefully.

I thank you all for your patience and understanding as the church deals not only with COVID-19 protocols but the changes and transitions that accompany the Interim period.

As you know I keep regular office hours and my door is open; I welcome your presence and conversation.

In the meantime, may the Grace of the Lord Jesus Christ, the love of God, and the presence of the Holy Spirit be with you all.

Jim Faile
Interim Pastor

Session Committees Reports

Christian Education Annual Report – 2021

Due to COVID-19, our in-person classes were canceled from January to August. Starting in September, we held our normal Adult and Children's Sunday morning classes and Sunday afternoon Youth Group in-person.

Prior to September, our goal was to stay in communication with our children and youth. For education time, our CE Program Volunteer Coordinator, Emily Kaltz, sent weekly emails to parents with videos from *Parent Cue*. They were divided into separate videos for the different age groups and followed the lectionary perfectly. For Youth Group, until it was safe to gather outdoors, the Youth Leaders hosted Zoom meetings where they played games and kept up-to-date with the lives of our youth.

Starting in September, Sunday morning classes were taught by:

Adults: Shereen Lind and Kevin Watts

High School: Elissa Osborne with Mike Hoffman and Pam Dickieson

Middle School: Rebecca and Jim Scott

The First Presbyterian Church of Dearborn

Annual Report for 2021

Elementary: Laura Thormann and Jan Smith

Children's Church: Emily and Barret Kaltz

Confirmation Class: Jim Dickieson and Sue Young

Youth Group (Sunday afternoons): Emily and Barret Kaltz

Adult Sunday Morning Bible Study/Education Classes - Shereen Lind and Kevin Watts facilitated a contemporary book and video series titled *Anxious for Nothing* by Max Lucado in the fall of 2021. Currently Shereen and Kevin are facilitating a study on the book of Isaiah from the popular television show titled *The Chosen*. The group has enjoyed the topics and discussion opportunities which this class offers. Come be a part of the 2022 series each Sunday at 9 AM for a transformational experience in which you can grow, whether you are 18 or 80! As Christians, we are always growing. Please join us!

Children and Youth Sunday School - This fall classes resumed and we are following a new program from PCUSA called *Follow Me*. In this program, the students are learning about 36 practices that Jesus did and taught us to do as His faithful followers. The practices the students have learned about so far are: Following Jesus, Welcoming All, and Confession. This new curriculum allows our students to find these practices in the Bible and make concrete connections to how these practices can be used in our daily lives.

Confirmation Class – This year the Confirmation Class is using a new confirmation curriculum developed and published by PCUSA: *Big God - Big Questions: Confirmation for a Growing Faith*. Based on the findings of the Confirmation Project, it is focused on preparing youth to authentically answer the traditional membership questions.

Children's Church - For Children's Church, we are also using a new, highly engaging curriculum called *ShareFaith*. We are taking the children through the Bible stories in chronological order. The sessions are full of fun games, Bible stories come to life in videos and comic books, and question and answer sessions that really encourage our children to deeply understand these stories. The parents are given packets of activities that can be done at home with a QR code that leads them to a family devotional that connects to the curriculum.

Youth Group - We resumed in person gatherings in March of 2021 albeit outdoors. We went on hikes, had bonfires, played lots of outdoor games, and completed a bike scavenger hunt. We took a hiatus in the summer. This fall, we went putt-putt golfing, took a walk to a nearby Bubble Tea shop, and had an epic game night. We will be continuing youth group in a monthly capacity moving forward to help with our youth's busy schedules.

Church Library – Dottie Kennedy has faithfully served in the role of our new church librarian this year. We have a website where church members can see what we have in the collection. It is at <https://www.librarycat.org/lib/FirstPresDearborn>. All books show that they are available as we do not yet have an online circulation system functioning; resource check-out is still a manual process. We have not yet completed the cataloging process for all library resources and hope to complete that process in the coming year.

The First Presbyterian Church of Dearborn Annual Report for 2021

Book of the Every Other Month Club Continued to meet via Zoom through May, and resumed in-person meetings in September. The group has been meeting without interruption for 32 years to discuss a variety of books, proposed by participants, from a Christian perspective. In 2021 we said farewell to two of our faithful long-time participants, Alan Brailsford and Bert Ebi, as they entered the Church Triumphant. Their wisdom and insight are deeply missed. In addition, Wanda Moon is stepping back from her role as coordinator and leader of our meetings due to multiple commitments, but plans to keep in touch and join us when she can. We are deeply grateful to Wanda for so ably assuming this role from Paul Ytterock and continuing with us for many years even after she moved to Northville and transferred her membership to Northville Presbyterian. We hope to see her often.

Selections for the 2021-2022 program year to date have included *Transcendent Kingdom* by Yaa Gyasi (September 2021), *Freeing Jesus: Rediscovering Jesus as Friend, Teacher, Savior, Lord, Way and Presence* by Diana Butler Bass (scheduled for November 2021, postponed to December) and *The Lincoln Highway* by Amor Towles (January 2022). Selections for March and May 2022 will be chosen at upcoming meetings.

Meetings take place the second Saturday of every other month from September through May. If you are not on our e-mail list and would like to be, please e-mail Janet Witkowski at janwit1978@gmail.com . All are welcome!

Respectfully submitted by Susan Yarrington Young, Christian Education Committee Chair

Our 2021 committee members: Jim Dickieson, Barret Kaltz, Shereen Lind, Elissa Osborne, Laura Thormann, Emily Kaltz, CE Program Volunteer Coordinator and Sue Young, Committee Chair.

Finance Committee Annual Report – 2021

The Finance Committee meets monthly. It receives reports from the Endowment/Investment subcommittees. In addition, the Finance Committee receives a monthly Treasurer's report in which it reviews and analyzes the monthly financial statements of the church. The Committee's major purpose is to ensure the financial soundness of the church and to assure that adequate funds are available to support the Session's planned programs.

2021 Activity

Treasurer reported financial results to Session at least quarterly and upon request of the committee.

- During the year the committee sent financial updates to the congregation
- The Endowment/Investment subcommittee is continuing to support our financial needs with over \$100,000 applied to the operating fund in 2021

The First Presbyterian Church of Dearborn Annual Report for 2021

- During 2021 FPCD received a significant undesignated bequest from a long-time member. With input from the surviving spouse, this gift has been used for numerous current needs in addition to future support through the Endowment. During 2021 these funds supported 2021 operations, expansion of member mission fund ministries, replacement of the Chrismon tree, replacement of the hot water heater, the New Hope “Hope for the Holiday” event, Hurricane Ida disaster relief and many other needs. We’re incredibly thankful for the generosity of our church members.
- The Committee has had a broader initiative to better align the financial reporting to industry practice, which continues
- The Committee recommended to Session that FPCD pay 2021 Per Capita of \$11,090. The Finance Committee thanks those congregants that provide Per Capita gifts to cover a portion of this cost.
- Even with the challenges of the COVID-19 Pandemic, our congregation remains faithful in its giving. In addition to pledged giving, the congregation gave more than \$50,000 to other programs and missions in 2021. The most significant of those were: General Reserves Maintenance \$17,000, Parish Nurse \$8,000, Pastor Nominating Committee/Study/Search \$8,000, Diaper Ministry \$4,000, Member Mission Fund (currently supports Greenman’s ministry) \$3,500, Christmas Joy \$2,800, Touch of Hope \$2,400, and One Great Hour of Sharing \$2,200.
- The Committee also worked with the other committees to ensure fulfillment and usage of donor restricted gifts including approximately \$100,000 provided to various outreach and mission and ministry support.

2022 Goals/Activities

We ask that the congregation offer their prayers to support our achievement of the following goals:

- Monitor on-going costs and revenues. We welcome cost containment and cost reduction ideas from the congregation and will refer them to the appropriate committee and/or staff follow-up
- Continued refinement of the financial statement format to better align financial reporting to industry practice and improve usability
- Work with Session and committees to improve the budget process

The Finance Committee consists of the following members:

Cathy Stormzand, Chair and Treasurer; Joel DeHamer; Jim Faile, Pastor; Jim Barber
Charlie Aronson; Dan Kutt; Bob Putnam; Nancy Setterlun; Gene Smith; Karen Fuller

The Endowment/Investment sub-committees consist of the following members:

Gene Smith, Chair; Joel DeHamer; Dan Kutt; Bob Putnam

2021 Annual Report to Finance- Business Administration

Administration of our church’s business affairs includes oversight of the financial day-to-day operations of FPCD. The financial operations include accounting of contributions, preparation and submission of payroll, vendor payments, and entry of these data into our ACS computer system, and monthly financial statement and bank reconciliation preparation.

The First Presbyterian Church of Dearborn

Annual Report for 2021

In addition to ongoing operations, projects completed include the annual pledge campaign, quarterly contribution statements and various financial analysis projects to support management decisions. Also included in the Finance-Business Administration responsibilities is the 2022 annual budget preparation.

The most significant challenge this year has been working again with the COVID-19 environment and impaired mail service. My work has been greatly facilitated by the expert guidance of the Finance Committee members and support of our Interim Pastor Jim Faile. Additionally, the church wide support has been very beneficial and appreciated.

Karen Fuller, Business Administrator

Endowment Fund Annual Report – 2021

PURPOSE OF THE FUND

To serve as a depository for gifts and bequests to be invested from which the income and a portion of the appreciation will be used to continue, strengthen, expand, and enrich the mission, ministry, and work of The First Presbyterian Church of Dearborn, Michigan in particular and also its related presbytery, synod, boards, agencies, or other programs of the Church.

FINANCIAL SUMMARY

As of September 30, 2021, the Church's Endowment Fund totaled \$3,288,373.00. This amount represents the market value of locally-controlled funds, \$2,806,080.00, with an original contribution of \$1,906,528.00. Included in the total Endowment Fund value, the Presbyterian Church (U.S.A.) Foundation holds an investment account identified as the Murray D. Wilson Memorial Fund with a September 30, 2021 market value of \$565,501.00 representing an original investment of \$411,004. The Wilson Fund's income is provided to our Church; the principal is not available.

FINANCIAL DETAILS

The information below represents significant portfolio transactions and data for 12 months ending September 30, 2021.

Endowment Funds transferred to church operating funds	\$123,903.00.
Dividends and interest received	\$40,743.00
Gifts to Endowment Fund received (10/1/20 through 9/30/21)	\$83,208.00.
Locally controlled Fund's value above the donors' original contributions	\$899,572.00

The First Presbyterian Church of Dearborn Annual Report for 2021

Asset Allocation of Portfolio:

Equity funds	61%
Bonds, bond funds, and notes	38%
Cash and money market accounts	1%

The Endowment Fund promises donors that the dollar value of their bequest/gift will be preserved for investment purposes so as to increase the Fund's value and to allow the annual transfer of a portion of the Fund's appreciation to the church's operating funds. The initial value of their bequest/gift will not be invaded.

Locally-controlled funds are invested through TD Ameritrade and the Presbyterian Church (U.S.A.) Foundation's New Covenant Funds. The Investment Sub-Committee reviews their performance quarterly and authorizes changes when and if advisable. For locally-controlled funds, the annual contribution to church operations equals 5-1/2% of average market value at the end of the three prior years, unless such payments would cause the Fund's market value to fall below original cost resulting in the Sub-Committee authorizing a lower contribution. The Murray D. Wilson Memorial Fund contribution to operations is equal to income received.

The Investment Sub-Committee thanks all those who have contributed to the Fund since its inception. Contributions to the Endowment Fund can be made in any amount by outright gift, memorial gift, bequest, charitable lead or remainder trust, appreciated securities, or the purchase of insurance naming the Endowment Fund of The First Presbyterian Church of Dearborn as beneficiary. The continued support of the membership is appreciated, as revenues from the Fund are clearly essential to the maintenance of the church's programs.

Respectfully submitted,

Gene Smith, Chairperson

Sub-Committee Members: Joel DeHamer, Dan Kutt, and Bob Putnam

Nominating Committee Annual Report - 2021

The Nominating Committee met several times to determine nominees for open positions for elders and deacons. A full slate of officers was presented at the congregational meeting in June. Two new elders were installed, and two were installed for a second term. One deacon was ordained, and one installed, to fill vacancies for the Class of 2022. One deacon was ordained, one installed, and two were installed for a second term for the Class of 2024.

The First Presbyterian Church of Dearborn

Annual Report for 2021

Elders Class of 2024:

Karen Fink
Sue Smith
Kevin Watts
Janet Witkowski

Deacons Class of 2022:

Jim Scott
Jan Smith

Deacons Class of 2024:

Nancy Barber
Lynn Campbell
Matt Higgins
Carol McFadden

Respectfully Submitted,

Donna Barranger (Member at Large), Frances Buckley (Member at Large)
Brian Mayer (Session Representative), Rebecca Scott (Member at Large)
Nancy Slanec (Chair-Member at Large), Doug Stormzand (Deacon Representative)
Anne Witkowski (Member at Large)

Outreach and Mission Annual Report - 2021

2021 Members: Jeremy Hughes (Chairperson), Joel DeHamer, Bob Missler, Doug Stormzand, Charlotte Aronson, Don Mys

The Outreach and Mission Committee (OMC) is pleased to report that the First Presbyterian Church of Dearborn (FPCD) supported the following ministries through the Session-approved budget for a combined total of \$30,450: Barnabas Project (\$500), Alternatives for Girls (\$1,000), Dearborn Pastoral Counseling Center (\$1,000), Presbyterian Village (\$1,000), Ministry of Hope Malawi orphans in the Khawamba Feeding Center (\$2,550), Thailand Mission (\$1,000), World Mission Initiative (\$2,000), Medical Benevolence Foundation (\$2,500), Bridging Communities (\$500), Presbyterian Disaster Assistance (PDA) (\$3,000), Outreach Foundation (\$1,000), Presbyterian Frontier Fellowship (\$500), Member Mission Fund to support our Peru mission workers (\$3,000), First Step (\$1,300), Gleaners Food Bank (\$800), Cherry Hill Presbytery Church Food Bank \$450, Turk Mission – Madagascar (\$2,000), Second Mile (\$1,300), Starfish (\$1,300), Marion Medical Mission (\$1,000), Detroit Rescue Mission Ministries (\$2,000), and local economic need (\$750).

Apart from the Outreach and Mission budget items listed above, the Committee used funds bequeathed to the church to make the following special donations: Presbyterian Disaster Assistance (\$5,000 for Hurricane Ida Relief and \$2,000 for Haiti Relief), Rev. Isaac Chung (\$1,000), and Cherry Hill Presbyterian Food Bank (\$1,000).

The First Presbyterian Church of Dearborn Annual Report for 2021

The congregation also gave generously to ministries not included in the Outreach and Mission budget which, nonetheless, constitute a mission outreach of the church itself. Among them were: Christmas Joy Offering (\$3,175), the One Great Hour of Sharing (\$2,653), and Touch of Hope (\$2,775). Finally, the congregation supported fund-raising activities for the Diaper Ministry (\$1,000).

In addition, thank-you to the congregation for the many donations of time, talent, and treasure that are not quantified above but are well known to our Lord.

The following are the subcommittees of the OMC and their liaisons: Sue Ingram: Presbyterian Women; Lynn Hoffman: Peru Mission; Lynn Campbell: Singles Outreach and Renewal (SOAR); Kevin Watts/Anne Witkowski: ChristNet; Charlene Reid/Tracie Szczechura: Diaper Ministry.

For 2022, the OMC has submitted a budget to support the same ministries as in 2021, for the same overall budget total of \$30,450. However, because a special bequest to the church is now supporting the Kate and Bill Greenman's mission in Peru, \$3,000 in the OMC budget was freed up to be reallocated. For 2022 our committee is increasing our support to the Cherry Hill Presbyterian Food Bank by \$1,000, the Dearborn Pastoral Counseling Center by \$1,000, Second Mile Center by \$500, and Marion Medical Mission by \$500.

The OMC again plans on providing opportunities for members of FPCD to directly participate in outreach and mission activities. Please look for these activities in the church bulletin in 2022 once we are able to worship and work together. Please prayerfully consider enhancing your support of our on-going ministries in the name of Jesus Christ. If you would like to learn more about the OMC, or if you are interested in joining this committee, please contact a committee member listed above.

Following are reports from subcommittees that report to the Outreach and Mission Committee.

SOAR (Singles Outreach and Renewal)

SOAR continues its supportive online presence providing fellowship and connections for spiritual growth and general fun. The quarantine has amplified the frequent loneliness and lack of connections many single adults have always dealt with.

Sunday Brunch, Game Night and several Bible studies were held via Zoom in 2021. We also met on New Year's Day and Christmas Eve to reach out to those who were experiencing a long and lonely holiday. Several in-person events were held outside.

Our major outreach was assisting in the preparation and distribution of dinners to about 200 people on Thanksgiving Day. **SOAR** provided the turkeys and we used the FPCD ovens to cook them.

The First Presbyterian Church of Dearborn Annual Report for 2021

The **Monthly Message**- my weekly blog- reaches about 155 people through email and about a dozen more via personal sharing. Together with 188 followers on Facebook and 1612 people in the *Meetup* online community, that's a lot of people who are reached by our Christian messages.

Lynn Campbell, Chair

ChristNet

2021 saw a small step toward a return to a pre-pandemic existence for the ChristNet program at FPCD. As in 2020, due to safety concerns relating to the COVID-19 pandemic, FPCD and other churches were still unable to offer the traditional hosting services for homeless ChristNet guests. ChristNet was able to offer only modified sheltering services through a centralized facility, rather than through the rotating weekly shelters at local churches. However, in 2022, churches were once again called upon to provide meal support for guests of the program.

As it has for so many years, FPCD answered the call. For each night from October 24-29, FPCD members volunteered to make sandwiches, pack bagged lunches, and deliver them to the ChristNet center in Taylor. In all, we were able to help feed approximately 30 people each day.

In order to minimize the strain on volunteers during a pandemic which affected the finances of so many, we were able to defray the cost of the supplies by purchasing them through funds we managed to save over the years in the FPCD ChristNet account. Depending upon the financial picture in 2022 and the needs of the program, we may again turn to account funds for similar cost defraying purposes this year.

Given the persistence of the pandemic, we expect the ChristNet program will continue to take on a similar modified form in 2022. However, we remain dedicated to providing the support we reasonably can to ChristNet, and to all of our brothers and sisters in need whom this amazing program serves. Thanks to all at FPCD who continue to bless and support this mission.

Kevin Watts and Anne Witkowski, ChristNet Coordinators

Diaper Ministry

The diaper ministry began again in January 2021 after the COVID-19 shutdown.

We had three drive-through diaper fundraisers with boxed lunches in February, May, and October

We always get cash donations as well as diapers. Because of this, we've been able to deliver diapers almost every month in the year 2021 to Starfish and First Step.

Total diapers to Starfish: 19,590 diapers and 50 boxes of baby wipes.
In October we gave 1,338 diapers to First Step.

Charlene Reid and Tracie Szczechura, Co-Chairs

The First Presbyterian Church of Dearborn

Annual Report for 2021

Peru Mission

There was no activity in 2021 since a mission trip to Peru was not held in the summer of 2021 nor is one planned for the summer of 2022 because of the COVID-19 pandemic.

Lynn Hoffman, Chair

Personnel Committee Annual Report – 2021

During the calendar year 2020 Sue Smith served as Chair of the Personnel Committee. Other members include Karen Fink, Matt Higgins, Dave Smith, and Janet Witkowski. Pastor Jim Faile also attends the meetings. The committee met over zoom for the first half of the year.

The committee, particularly Dave Smith & Janet Witkowski, have updated the Personnel Policy Handbook and each member of staff has signed an acknowledgement that they have received and read a copy of this policy handbook.

In February Brenda Ferguson, who had resigned, agreed to return to FPCD. Pastor Chris Thomas resigned from FPCD & conversations with the Committee on Ministry (COM) of the Presbytery took place regarding an interim pastor. Fran Hayes agreed to extend her contract through April 30 so that we could hire an interim pastor.

A subcommittee of Session and the Personnel Committee was convened and with the help of COM the subcommittee started receiving resumes for the interim pastor job. Several “face to face” interviews were held over zoom (due to COVID-19). A candidate was selected, a face-to-face meeting with the candidate and Session was held and the candidate, Jim Faile, was hired. He has been a great addition to our staff, even if his job is to leave the church as he told us in his first sermon.

Several office volunteers have returned to help staff the church office by answering phones and generally helping with the running of the church. This has helped ease some of the burden of the staff.

Staff evaluations have been completed. Jim Faile and Karen Fuller did the evaluations of staff. The Personnel Committee with Session input did the evaluation of Jim Faile per COM requirements.

In October Jennifer Taub was hired as the new Digital Content and Membership Administrator. She started November 1 and has been an excellent addition to staff.

The self-study committee has been put in place and they are doing a self-study of the church and congregation in preparation of hiring a new full time pastor.

This has been a very full & challenging year for the Personnel Committee. Everyone has worked hard to keep the church on track while hiring new staff. They all deserve a round of thanks for everything they have done.

Respectfully submitted,

Sue Smith
Chair, Personnel Committee

The First Presbyterian Church of Dearborn

Annual Report for 2021

Property Committee Annual Report – 2021

The Property Committee coordinates the maintenance and improvement of our church building and grounds. It also assists other groups or projects when possible. Some of the projects coordinated or performed by the committee this past year were:

Removal and trimming of trees

Maintenance and repair of the heating and cooling system Spring cleanup

Lawn service

Snow removal service

Lawn sprinkler winterization

A big thank you to Wendy Palmer whose constant help and information makes the Property Committee's work much easier.

Respectfully submitted,

Bob Missler, Property Committee Chairman

Music Ministry/Worship & Arts Annual Report – 2021

We are grateful for this dedicated group of FPCD members and staff as they faithfully solve problems, plan future events for our congregation, coordinate worship services, and work with other committees to accomplish goals. Always being led by God as we pray for guidance, W & A and Tech team provided the continuity and planning to facilitate worship week to week during pastoral and music transitions this past year. COVID-19 has brought many challenges to our world and church, and we have responded with cautious optimism, keeping church open for live worship and providing live streaming for those at home. We are appreciative of the steady, excellent leadership of Pastor Jim Faile since April, and Pastor Fran Hayes last year.

MUSIC is a gift from God to this church, and our extremely talented musicians continue to give their best in rehearsals under trying circumstances of masks, social distancing, and limited contact due to the pandemic. We have been blessed with SANCTUARY CHOIR, numbering 30 people, singing outside in August, and their joyful reunion for Christmas Eve 9:00 pm Candlelight Worship, including 3 rehearsals after church during November and December. These talented volunteer musicians have a spirit of love, fun and hard work, resulting in excellent sacred anthems lifting our hearts to God. Our congregation is warm and appreciative, whether hearing them as a choir, or in solos, duets and ensembles.

COLLEGE MUSICIANS including Catherine Dicks, Elizabeth Dicks, Geoff Dicks, Emma Scott, Alexandra Slanec, and Heather Slanec grace our services with professional level musicianship. They have been nourished by this congregation, led by professional musicians here throughout their lives, and they give back their incredible talent to FPCD. God Bless them, each and every one!

INSTRUMENTALISTS Rebekka Dicks, flute, and Dean Masouredis, trombone, regularly continue to add their talents with beauty and excitement, even if Dean's trombone has a little mask on its bell.

The First Presbyterian Church of Dearborn Annual Report for 2021

BELLS OF HEAVEN has given an extraordinary effort to lead our worship services this past year with our five octave set of Schulmerich hand bells and tone chimes. Because they could rehearse and play with masks, they have faithfully practiced each week since last February, and played many times in worship, even leading an entire service for Memorial Day.

They are so much fun. Laughter keeps us going! Jane Mykytenko, Carole Higgins, Bunny Barr, Dottie Kennedy, JoAnn Isaacson, Matt Higgins, and Bill Kennedy. Thank you.

ORGAN MEDITATIONS are presented once a month on Wednesdays @ Noon as an outreach to our community and congregation. We are blessed with a magnificent Aeolian-Skinner pipe organ which is being maintained regularly by Holden Pipe Organ Co. Each meditation has a different theme, offering a mixture of sacred music with explanations and a cookie or two. Mary Ann Bassett has organized busloads of her friends, and our last two meditations have numbered close to 40 attendees.

MOTHER'S DAY ARTS AND CRAFTS FESTIVAL This congregation has many gifted crafts people, and some of them responded with museum quality stained glass, needlepoint, oil painting, knitting, crochet, handmade pillows and one very extraordinary Choir Quilt, each square given in love! It was an outreach of Worship and Arts, set up in the narthex. Many spirits were lifted, and we plan to expand this art show to include every artist in the church. We have lots of hallways to fill.

NOEL SKITS were a fabulous addition to our limited Christmas celebrations this year. Adding a little humor and some meaningful drama, we partnered with the COOKIE WALK to bring light and goodies to the season. Thanks to all who made this day joyful - Carole and Matt Higgins, Geoff Dicks, Jane Mykytenko, Dave Young, Izzy and Kevin Watts, Anne Witkowski, and Emily Kaltz. And our musicians Beckie Dicks, flute, with Bells of Heaven!

BOB MISSLER is behind so many of our success stories. How can we thank him and Di for always magically making everything work brilliantly?

CHRISMON TREE is brand new this year. Much appreciation to Lynette Carlson for making this happen. Lynette also schedules all these readers and Lectors for each Sunday service.

TECHNOLOGY TEAM MINISTRY provided audio, projection, lighting, and YouTube streaming for all Sunday worship services and funerals as required. The weekly creation of slides and hymns were gladly transitioned to Jennifer after her hiring.

The Sanctuary video capacities were enhanced with new cabling, camera, video switchers, and broadcast device.

A big thank you for all the volunteer hours from Noah Husby, Geoff Dicks, and Brian Mayer to design and build the new system, and also to the donors of the bequest funds. Mitchell Hall has upgraded audio and wireless video projection when events are possible again.

The church website was redone and training was provided to Jennifer for her to maintain the site. She also restarted the church Facebook presence.

Tech report submitted by Brian Mayer, Tech Ministry

Our WORSHIP and ARTS COMMITTEE is led with enthusiasm, spirit, and creativity by Jane Mykytenko and Dave Young. Thank you for your inspiration and love!

The First Presbyterian Church of Dearborn

Annual Report for 2021

Members: Lynette Carlson, Mary Currie, Brenda Ferguson, Carole Higgins, Noah Husby, Bill Kennedy, Andrew Mayer, Brian Mayer. Interim Pastor Jim Faile.

Submitted with love and appreciation,

Brenda Ferguson
Organist / Director of Music

Deacon Board Annual Report – 2021

The Deacon Board is comprised of seventeen dedicated Christians who serve our congregation in the name of Jesus Christ by providing services, support, and loving care for those in need on an ongoing basis.

The Deacons meet monthly to review the progress of designated Ministries and Support Services for the previous month and pray for guidance in sharing God's love and serving His world.

The following Ministries and Support Services describe the responsibilities undertaken by the Deacon Board on First Presbyterian Church of Dearborn.

Ministries

Card Making	Coordinator, Chris Mayer
Cards Sent to Homebound	Coordinator, Dean Masouredis
Cards Sent for Special Occasions	Coordinator, Nancy Barber
Grief Support	Coordinator, Donna Barranger
Mat Making for the Homeless	Coordinator, Charlie Aronson
Parish Nurse Health Concerns	Coordinator, Chris Mayer
Phone Calls	Coordinator, Carol McFadden
Touch of Hope	Coordinator, Margie Maurer
Visitation	Coordinator, Matt Higgins
White Rose	Coordinator, Dorinda Hughes

Support Services

Communion Prep for Church	Coordinator, Olympia Todor
Communion Service for Homebound	Coordinator, Chris Mayer
Funeral and Memorial Meal Service	Coordinator, Dorinda Hughes
Getting To Know You Luncheon	Coordinator, Chris Mayer
Meals Requested and Delivered	Coordinator, Olympia Todor
Meal Train Delivery	Coordinator, Bud Cashwell
Name Tags	Coordinator, Jim Scott
Special Needs	Coordinator, Undesignated
Transportation	Coordinator, Chris Mayer

The First Presbyterian Church of Dearborn Annual Report for 2021

In addition to the Ministries and Support Services provided, designated Deacons also attend Committee Meetings as representatives of the Deacon Board. Below are the different committees attended and their representatives.

Committee Representatives

Christian Education	Representative, Barret Kaltz
Finance	Representative, Jan Smith
Nominating	Representative, Nancy Barber
Outreach and Mission	Representative, Charlie Aronson
Personnel	Representative, Matt Higgins
Property	Representative, Nancy Barber
Session	Representative, Charlie Aronson
Worship and Arts	Representative, Dean Masouredis

Deacon Service by the Numbers for 2020/2021

Card Making	(379) cards were handmade
Cards Sent to the Homebound	(124) were sent
Cards Sent for Special Occasions	(124) were sent
Mat Making for the Homeless	(11) mats were made by the community
Phone Calls	(515) calls were made
Touch of Hope	(7) families in need were provided support
Visitation	(127) visits were made
White Rose	(1) rose was provided
Communion Prep for Church	(7) church communions were prepared
Communion Prep for Homebound	(0) due to COVID-19
Funeral and Memorial Meals	(0)
Meal Train for Special Needs	(25) meals were delivered
Meals Requested and Delivered	(29) meals were provided
Name Tags	(12) name tags were ordered and provided
Special Needs	(0)
Transportation	(14) rides were provided

Parish Nurse Health Ministry

The Health Ministry continues to be a vital part of our church's ministry to our members, as well as supportive to some in the community. The past 2 years have posed challenges to ministering to people in the traditional ways, but we have been able to be creative and address needs in individual and cautious ways.

As far as the Parish Nurse role, I have made many more phone calls, sent texts, made porch visits to drop off treats and/or cards, and done some in person visits with social distancing and mask wearing, if requested. I have made very few hospital or nursing home visits due to restrictions. I have also sought to increase support for our members by sharing prayer requests more often and including addresses so that our members can support one another through cards.

The First Presbyterian Church of Dearborn Annual Report for 2021

We serve our church and community through Grief Ministry. We have a “Starting Again” group through New Hope Ministry in Northville, facilitated by Donna Barranger that meets in Mitchell Hall the 2nd and 4th Thursdays, to support people who have lost a spouse/significant other through death. And Chris Mayer is facilitating an online GriefShare group on Sunday evenings from 6:30-8 pm.

The Health Ministry has supported health and wellness by holding blood drives every 8 weeks and providing blood to the local hospitals. Turnout has been less than hoped for, but we hope to increase awareness and encourage people to give the “gift of life” through regular blood donations.

Our Card Ministry, called “First’s Impressions” has been working overtime to make handmade cards to send to our Homebound or Special Care members who could benefit additional support. We have a group of 7-10 dedicated people who meet monthly to make “Get Well”, “Thinking of You” or “Sympathy” cards for our Deacons to send out. And 6-7 times per year we make 35+ cards to send to our Homebound/Special Care folks to remind them that we are thinking of them. It is a delightful opportunity to fellowship with a purpose. We currently meet every month on the 2nd Tuesday of the month from 1-2:30 pm. But we are open to have some evening sessions if there is additional interest. You can contact Chris Mayer at 313-575-5853 or Jan Cobb at 248-838-8279 and let us know of your interest.

Our Board of Deacons is a huge part of our Health Ministry. There are 12 individuals that serve in 3 year terms. They help me be the “Hands and Feet of Christ” by serving in different roles as needed. Some of these are: Transportation, Meals, Funeral Meals, making phone calls each month to connect with those who are not able to make it to worship or need extra support, Communion, Sending cards, and making visits, etc.

Respectfully Submitted by
Chris Mayer, Parish Nurse and Charlie Aronson, Moderator of Deacon Board

The First Presbyterian Church of Dearborn
Annual Report for 2021

THE FIRST PRESBYTERIAN CHURCH					
OF DEARBORN					
2021 FINANCIAL SUMMARY					
OPERATING REVENUE & EXPENSE					
PERIOD ENDING DECEMBER 31, 2021					
AND 2022 APPROVED BUDGET					
	Y/E	Annual			2022
INCOME	Actual	Budget	Variance	%	Budget
Offerings & Pledges	\$337,152.00	\$437,728.00	(\$100,576.00)	(23.0)	\$417,760.00
From Endowment	\$99,720.00	\$96,000.00	\$3,720.00	3.9	\$116,527.00
Undesignated Bequests	\$543,776.00	\$0.00	\$543,776.00		
All Other	\$70,853.00	\$30,000.00	\$40,853.00	136.2	\$30,000.00
Total Income:	<u>\$1,051,501.00</u>	<u>\$563,728.00</u>	<u>\$487,773.00</u>	86.5	<u>\$564,287.00</u>
EXPENSE/DISBURSEMENTS:					
Finance Committee	\$62,963.00	\$78,258.00	\$15,295.00	19.5	\$80,561.00
Property Committee	\$82,536.00	\$118,350.00	\$35,814.00	30.3	\$111,725.00
Christian Education	\$2,398.00	\$6,000.00	\$3,602.00	60.0	\$6,000.00
Outreach Committee	\$94,700.00	\$30,450.00	(\$64,250.00)	(211.0)	\$30,450.00
Worship & Arts Committee	\$11,377.00	\$21,150.00	\$9,773.00	46.2	\$14,150.00
Deacon Committee	\$3,238.00	\$4,260.00	\$1,022.00	24.0	\$4,260.00
Personnel Committee	\$338,539.00	\$362,292.00	\$23,753.00	6.6	\$355,170.00
Session	\$407,500.00	\$200.00	(\$407,300.00)		\$0.00
Total Expense/Disbursements:	<u>\$1,003,251.00</u>	<u>\$620,960.00</u>	<u>(\$382,291.00)</u>	(61.6)	<u>\$602,316.00</u>
\$ Surplus/(Deficit):	\$48,250.00	(\$57,232.00)			(\$38,029.00)
% Surplus/(Deficit):	4.6%	-10.2%			-6.7%

Note: In 2021 there was a significant undesignated bequest. With the concurrence of the surviving spouse, Session approved disbursement of the those funds for numerous purposes including mission and outreach needs, operational support, immediate maintenance needs, and future support through the Endowment. As such certain of the actual over budget variances e.g. Outreach Committee are due to the disbursement of these funds. Of the \$407,500 shown as Session in the disbursements, \$75,000 had transferred to the Endowment and the remaining \$332,500 was transferred to Unrestricted Session Designated and to be Designated funds.